

AFTER SCHOOL PROGRAM

Fun. Focused. Supportive.



Part-Time & Full-Time Spaces Available



- ✓ Safe, Supervised Environment
- ✓ Homework Assistance
- ✓ Daily Snacks
- ✓ Pick-up from PS 153, PS 178 & School Bus Drop-Off Points
- ✓ Recreational Activities



Martial Way Youth Center
171 Dreiser Loop | Co-op City
Dreiser Shopping Center



718.379.6725



martialwayyouthcenter@gmail.com



Monday-Friday | 2:30PM - 6:30PM



martialwayyouthcenter.com

Martial Way After School Program

WELCOME

Greetings!

I would like to take the time to thank you for choosing Martial Way as your after school provider for the 2026-2027 academic year. Our mission is to offer a safe, comfortable, and enriching environment for all of our participants. Please take a few moments to review the important information in this packet to familiarize yourself with the services we offer as well as the program protocols.

Thank you again for choosing Martial Way After School and please do not hesitate to contact me directly should you have any questions or concerns.

Sincerely,

Christopher Robinson
President / Owner
Martial Way Youth Center

Martial Way After School Program

GENERAL INFORMATION

HOURS OF OPERATION

Our After School Program is in session Monday through Friday from 2:30pm to 6:30pm.

HOLIDAY CLOSURES

Our program closely mirrors the NYC Public School Calendar. The program will not be in session on the holidays outlined on the HOLIDAY CLOSURE DATES page in this packet. This information is also available on our website at www.martialwaykungfu.net/after-school-program. Being we service children from schools within the NYC school system as well as private and charter schools, there may be inconsistencies with the holiday schedule, partial day schedule, or other school closures.

HALF DAYS

Our program is open and available on days that schools have an early dismissal. There is, however, an additional cost for this service. Half day hours are from the time of dismissal to our regular closing time of 6:30pm.

FULL-TIME VS. PART-TIME

Full-time after school services are considered 5 days per week. Part-time after school services is limited to 12 or 16 sessions per month (avg 3-4 days per week). If you have elected part-time services, you must submit your monthly scheduled prior to the 1st of the month. You may select any days of the month you wish as long as you do not exceed the number of session you are registered for withing that month (eg 12, 16). Part timers in need of an additional "one off" day may pay the add day rate.

PICK-UP & ESCORT

We offer optional pick-up and escort service from PS 178 and PS 153, which are located in the Co-op City Educational Park. We also service some school bus drop-off locations based on proximity to our site as well as time of arrival. All after school participants are escorted by one of our trained staff to our site on foot. We offer an optional late pick-up for children registered in an extra-curricular activity in school, however, there is a daily surcharge per occurrence.

UNESCORTED WALKERS

Participants allowed to arrive and leave our site without escort may arrive on site any time after 2:30pm. These participants must have a signed consent form on file permitting them to leave our site unattended.

INCLEMENT WEATHER

In the event of precipitation in the forecast, please be certain to pack an umbrella with your child. We have additional umbrellas should children not have their own.

Martial Way After School Program

GENERAL INFORMATION

CLOSURE DUE TO SEVERE WEATHER

Our program may close in the event of severe weather. In these rare events, we will notify all parents via text message.

PARTICIPANT ABSENCE

In the event your child will be absent, as a courtesy, please contact us via email or by text. Contact information is outlined on the Contact Us page of this packet. Your cooperation is greatly appreciated so that our pick-up staff are not delayed waiting on children that are absent.

SNACKS & FOOD

All participants will receive one snack consisting of their choice of chips and water or juice box on standard days. Please feel free to pack additional snacks for your child as you see fit. We have a microwave and refrigerator on site for warming and storing food. Once participants are on-site, they will not be allowed to leave to purchase food from the local vendors. We kindly ask that parents NOT order food for their children via Grubhub, DoorDash, or any other third party delivery service.

MARTIAL ARTS

Participants also registered for martial arts classes will be given an assigned cubby to keep their uniform and sneakers on site for when they are taking their classes. Parents are urged to check uniforms regularly to ensure cleanliness and launder when necessary. Students will be escorted to the main martial arts site upon the beginning of their class and escorted back to the Extension Center upon conclusion of their class if not picked up from the martial arts center. There is an additional charge for martial arts classes.

FACILITY, ACTIVITIES, & AMENITIES

Our after school room program is facilitated out of our Annex located on the lower level courtyard of the Dreiser Shopping Center. It boasts two 85" television screens for optimal gaming as well as movie days, three unisex rest rooms, WiFi, and ample school supplies. Our original after school site located on the lower level of our main martial arts site will be used as our overflow room depending on capacity as well as our "quiet room" for required reading assignments.

HOMEWORK MONITORING & ASSISTANCE

Our daily goal is for homework completion. We designate approximately 60-90 minutes of quiet down time to ensure homework assignments are completed or close to completed. Assistance with homework is provided when necessary.

Martial Way After School Program

GENERAL INFORMATION

PICK-UP POLICY, LATENESS & LATE FEES

All children must be picked up or leave our program no later than 6:30pm. Those participants that don't have consent to leave on their own must be signed out of the program by one of the authorized persons on your file. Should you need make changes to this information, you may do so at any time in-person or by emailing us at martialwaykungfu@gmail.com. All participants must also be manually punched out where the exact departure time will be logged on your monthly punch card.

We understand there may be circumstances on some days that prohibit you from picking up your child on a timely basis. As a result, each participant is granted 3 ten minute grace latenesses to 6:40pm per month without being charged late fees. Late fees of \$1 per minute will be charged from 6:41pm and beyond. Late fees increase to \$2 per minute after 7pm. If all 3 grace latenesses have been used within a given month, late fees will begin at 6:31pm. These fees are automatically charged to the card on file at the end of each week. If you do not have a card on file, the charges will be added to your account as a negative balance.

Kindly contact us if you will be late picking up your child, however, be mindful that contacting us does not exonerate you from any late fees. If we do not receive a notification of a lateness by 7pm, we will begin calling emergency contacts listed on your file.

PAYMENTS

All payments for after school services are due on or prior to the 1st of the month. Payments received after the 5th on the month are subject to a \$25 late fee and subject to the cancellation of services. A \$30 re-instatement fee will be charged to continue services if your membership is canceled in addition to any late fees. If you foresee a financial challenge on a specific month, please contact C. Robinson to make a payment arrangement.

CANCELLATIONS & MEMBERSHIP CHANGES

All membership cancellations and changes must be made prior to the 1st of the month. Requests must be sent via email.

COVID-19 PRECAUTIONS & PROTOCOLS

The safety of our participants and staff is paramount. All participants are instructed to sanitize upon entry into our facility. Wall mounted, no touch sanitizers are available in both the front and back of our facility. Our HEPA filter air purifiers runs consistently throughout the day. Optional masks are available to all participants and guests.

Martial Way After School Program

PARTICIPANT CODE OF CONDUCT

Dear Parents and Guardians,

As part of our commitment to creating a fun, safe, and respectful environment at Martial Way Youth Center After School Program, we ask all participants and families to review our Participant Code of Conduct. This document outlines the expectations for behavior, respect toward others, care for after school property, and participation in activities. It also explains the consequences for inappropriate behavior, including bullying or repeated rule violations. By reviewing the Code of Conduct with your child, you help us reinforce a positive after school culture where all participants can thrive and enjoy their after school experience.

Respect for Self and Others

- I will be kind, courteous, and respectful to fellow after school participants, staff, and volunteers.
- I will use appropriate language at all times.
- I will keep my hands, feet, and objects to myself.

Respect for the After School Site

- I will take care of after school property, equipment, and supplies such as laptops, tablets, game controllers, etc.
- I will clean up after myself and help keep shared spaces neat.
- I will report any damage or unsafe behavior to a staff member.

Electronics and Belongings

- I understand that I am responsible for any personal electronics I bring and understand that Martial Way After School or any of its staff are not responsible for the loss, damage, or theft of my electronics.
- I will not bring inappropriate or dangerous items to the program.
- I will be responsible for my personal belongings.

Behavior Expectations

- I will follow directions from all Martial Way staff.
- When off site, I will stay with my group and follow instructions from staff.
- I will participate fully and try my best in all activities.
- I will do my best to complete my homework assignments during the dedicated time and not distract others from completing their assignments.

Unacceptable Behaviors (May Lead to Disciplinary Action or Dismissal)

- Bullying, teasing, cursing, or threatening others.
- Physical aggression or violence.
- Repeated refusal to follow program rules or staff instructions.
- Possession of weapons or other prohibited items.

Martial Way After School Program

HOLIDAY CLOSURE DATES

September 21: Yom Kippur

Program Closed

October 12: Indigenous Peoples' Day

Program Closed

November 3: Election Day

Program Closed

November 11: Veterans Day

Program Closed

November 26 - 27: Thanksgiving Recess

Program Closed

December 24 - January 1: Winter Recess

Program Closed

January 18: Rev. Dr. Martin Luther King Jr. Day

Program Closed

February 15-19: Midwinter Recess

Mid-Winter Recess Mini-Camp In Session.

Additional cost.

March 9: Eid al-Fitr

Program Closed

March 26: Good Friday

Program Closed

April 22 - 30: Spring Recess

Spring Break Mini-Camp in Session. Additional cost.

May 17: Eid al-Adha

Program Closed

May 31: Memorial Day

Program Closed

June 8: Clerical Day

Program Closed

June 10: Anniversary Day / Chancellor's Conference Day

Program Closed

Martial Way After School Program

MINI-CAMPS

Keep your kids busy when your kids are off during Midwinter Recess and Spring Break and enroll them in our Mini-Camps. We've taken a page from the blueprint of our awesome Summer Camp and condensed it into a fun-filled week with games, activities, and end of week field trips to awesome destinations.

KIDS
Mid-Winter Recess **CAMP**



FEB 15-19
8AM - 6PM
DAILY

- GAMES, ACTIVITIES, ARTS & CRAFTS, MOVIE DAY & MORE...
- END OF WEEK FIELD TRIP TO NICKELODEON UNIVERSE





MARTIAL WAY YOUTH CENTER
167A DREISER LOOP | BRONX, NY
DREISER SHOPPING CENTER | CO-OP CITY
WWW.MARTIALWAYYOUTHCENTER.NET/MINI-CAMP
TEL: 718.379.6725

SCAN 

KIDS
Spring Break **CAMP**



APRIL 22-30
8AM - 6PM
DAILY

- GAMES, ACTIVITIES, ARTS & CRAFTS, MOVIE DAY & MORE...
- END OF WEEK FIELD TRIP TO SIX FLAGS GREAT ADVENTURE





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SCAN 

Martial Way After School Program

AFTER SCHOOL SERVICE FEES

EXTENDED DAY SERVICES

\$80 PER DAY

(ONLY AVAILABLE ON OPEN EXTENDED DAYS)

DIAMOND MEMBERS: \$40

HALF-DAY SERVICES

\$30 PER DAY

HALF-DAYS COMPLIMENTARY FOR DIAMOND MEMBERS

LATE PICK-UP CHARGE

\$1 PER MINUTE LATE

\$2 PER MINUTE LATE AFTER 7PM

LATE DISMISSAL PICK-UP SURCHARGE

\$5 PER OCCURENCE

TUITION LATE PAYMENT FEE

\$25

(FEE ASSESSED WHEN PAID AFTER THE 5TH OF MONTH)

Martial Way After School Program

CONTACT INFORMATION

MAIN TELEPHONE NUMBER

(718) 379-6725

EMAIL ADDRESS

MARTIALWAYYOUTHCENTER@GMAIL.COM

MARTIAL WAY MOBILE HOTLINE

MS. STEPHANIE RODRIGUEZ

(929) 338-9654

(call or text Monday thru Friday 1pm - 7pm)

**** Please use this line to notify us of late pick-ups, an absentee participant, confirmation of a pick-up, or general information for Ms. Stephanie**

CHRISTOPHER ROBINSON

OWNER / PRESIDENT

(347) 947-0502

(call or text Monday thru Saturday 8am - 8pm)

**** Please use this line for all billing, payment, and membership issues and questions as well as a secondary line to notify us of late pick-ups, and absentee participant, or confirmation of a pick-up**

WEBSITE

WWW.MARTIALWAYYOUTHCENTER.COM